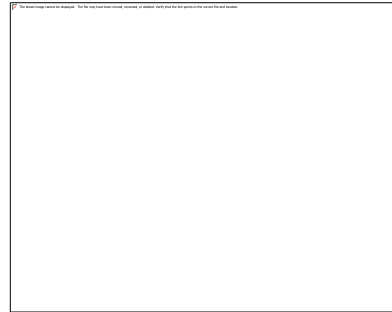
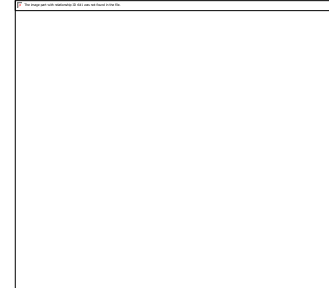
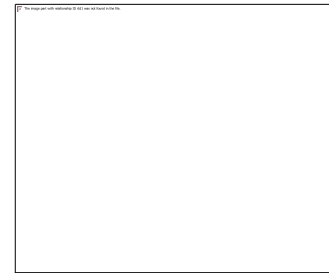
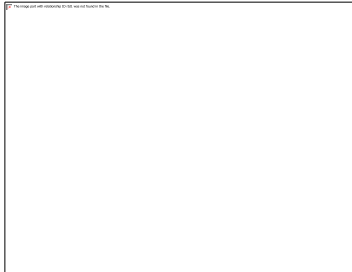
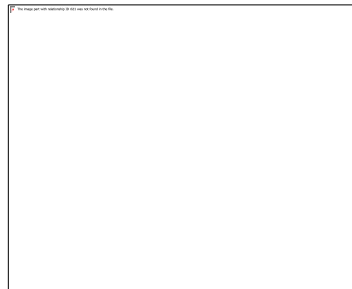


# GREATER LETABA MUNICIPALITY



## 2016/17 1st QUARTER INSTITUTIONAL PERFORMANCE REPORT



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Introduction	<p>The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA).</p> <p>In terms of Circular 13 of National Treasury, “the SDBIP gives effect to the Integrated Development Plan (IDP) and budget of the municipality and will be possible if the IDP and budget are fully aligned with each other, as required by the MFMA.”</p> <p>As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan.</p> <p>The SDBIP serves as the commitment by the Municipality, which includes the administration, council and community, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and these are implemented by the administration over the next twelve months.</p> <p>The SDBIP provides the basis for measuring performance in service delivery against quarterly targets and implementing the budget based on monthly projections.</p> <p>Circular 13 further suggests that “the SDBIP provides the vital link between the mayor, council (executive) and the administration, and facilitates the process for holding management accountable for its performance. The SDBIP is a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community.”</p> <p>The purpose of the SDBIP is to monitor the execution of the budget, performance of senior management and achievement of the strategic objectives set by council. It enables the municipal manager to monitor the performance of senior managers, the mayor to monitor the performance of the municipal manager, and for the community to monitor the performance of the municipality. In the interests of good governance and better accountability, the SDBIP should therefore determine and be aligned with the performance agreements of the municipal manager and senior managers.</p> <p>The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA).</p> <p>In terms of Circular 13 of National Treasury, “the SDBIP gives effect to the Integrated Development Plan (IDP) and budget of the municipality and will be possible if the IDP and budget are fully aligned with each other, as required by the MFMA.”</p>
Legislation	<p>According to the Municipal Finance Act (MFMA) the definition of a SDBIP is:</p> <p>'service delivery and budget implementation plan' means a detailed plan approved by the mayor of a municipality in terms of section 53 (1) (c) (ii) for implementing the municipality's delivery of municipal services and its annual budget, and which must indicate-</p> <p>(a) projections for each month;</p> <p>(i) revenue to be collected by source;</p> <p>(ii) operational and capital expenditure by vote;</p> <p>(b) service delivery targets and performance indicators for each quarter.</p> <p>Section 53 of the MFMA stipulates that the Mayor should approve the SDBIP within 28 days after the approval of the budget. The Mayor must also ensure that the revenue and expenditure projections for each month and the service delivery targets and performance indicators as set out in the SDBIP are made public within 14 days after their approval.</p> <p>The following National Treasury prescriptions as minimum requirements that must form part of the SDBIP are applicable to the Municipality :</p> <p>(1) Monthly projections of revenue to be collected by source.</p> <p>(2) Monthly projections of expenditure (operating and capital) and revenue for each vote.</p> <p>(3) Quarterly projections of service delivery targets and performance indicators for each vote.</p> <p>(4) Ward information for expenditure and service delivery.</p> <p>(5) Detailed capital works plan broken down per ward for three years.</p> <p>* Section 1 of the MFMA defines a “vote” as:</p> <p>a) One of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality; and</p> <p>b) which specifies the total amount that is appropriated for the purposes of the department or functional area concerned.</p>
	<p>Section 28 of the Municipal Finance Management Act deals with adjustments budgets. In terms of the Act, an adjustments budget is intended to do the following: Sub-Section 2 a) Must adjust the revenue and expenditure estimates downwards if there is material under-collection of revenue during the current year b) May appropriate additional revenues that have become available over and above those anticipated in the annual budget, but only to revise or accelerate spending programmes already budgeted for c) May, within a prescribed framework, authorise unforeseeable and unavoidable expenditure recommended by the mayor of the municipality d) May authorise the utilisation of projected savings in one vote towards spending under another vote e) May authorise the spending of funds that were unspent at the end of the past financial year where the under-spending could not reasonably have been foreseen at the time to include projected roll-overs when the annual budget for the current year was approved by the council f) May correct any errors in the annual budget; and g) May provide for any other expenditure within a prescribed framework</p>

<p>Vision and Mission</p>	<p>The strategic vision of the organisation sets the long term goal the Municipality wants to achieve. The vision of Greater Letaba Municipality is:</p> <p>"To be an outstanding agro-processing and eco-cultural tourism hub".</p> <p>The strategic mission speaks about what the purpose of Greater Letaba Municipality is:</p> <p>The mission of Greater Letaba Municipality is to ensure an effective, efficient and economically viable municipality through:</p> <ul style="list-style-type: none"> <li>Provision of accountable, transparent, consultative and co-operative governance.</li> <li>Improving the quality of life through economic development and poverty alleviation.</li> <li>Provision of sustainable services.</li> <li>Ensuring a safe and healthy environment.</li> </ul>
<p>Strategy map</p>	<p>The Strategy Map depicts the strategic objectives on how Greater Letaba Municipality will be able to become an outstanding agro-processing and eco-cultural tourism hub while providing sustainable and affordable services to all. These objectives were positioned in terms of the Balanced Scorecard Perspectives being: Learning and Growth; Institutional Processes; Financial results and Community Satisfaction. All operational outputs (projects, initiatives and process) as contained within the SDBIP are aligned to the attainment of one or more of these objectives.</p> <div style="border: 1px solid black; height: 350px; width: 100%; margin-top: 10px;"></div>

### SERVICE DELIVERY PERFORMANCE SUMMARY

The table and graph below illustrates service delivery performance of Greater Letaba Municipality against the National Key Performance Areas (NKPAs)

KPA (KPI's)	No. of Applicable Indicators	No. of targets achieved	No. of targets not achieved	No. of targets not applicable	% Target achieved
Municipal Transformation and Organisational Development	9	6	2	1	75%
Basic Service Delivery	7	3	4	0	43%
Local Economic Development	5	5	0	0	100%
Municipal Finance Management Viability	19	17	2	0	89%
Good Governance and Public Participation	16	7	5	4	58%
	<b>56</b>	<b>38</b>	<b>13</b>	<b>5</b>	<b>75%</b>

**Overall % = 75%**

KPA (Projects)	No. of Applicable Projects	No. of Projects achieved	No. of Projects not achieved	No. of targets not applicable	% Target achieved
Municipal Transformation and Organisational Development	11	11	0	0	100%
Basic Service Delivery	40	26	14	0	65%
Local Economic Development	12	10	2	0	83%
Municipal Finance Management Viability	3	3	0	0	100%
Good Governance and Public Participation	2	2	0	0	100%
	<b>68</b>	<b>52</b>	<b>16</b>	<b>0</b>	<b>76%</b>

**Overall = 76 %**

Overall Performance(76%)	No. of Applicable Projects	No. of Projects achieved	No. of Projects not achieved	No. of targets not applicable	% Target achieved
Municipal Transformation and Organisational Development	20	17	2	1	89%
Basic Service Delivery	47	29	18	0	64%
Local Economic Development	17	15	2	0	88%
Municipal Finance Management Viability	22	20	2	0	91%
Good Governance and Public Participation	18	9	5	4	64%
	<b>124</b>	<b>90</b>	<b>29</b>	<b>5</b>	<b>76%</b>

**KPA 1 MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT**

**KEY PERFORMANCE INDICATORS**

**OUTCOME NINE (OUTPUT 1: IMPLEMENT A DIFFERENTIATED APPROACH TO MUNICIPAL FINANCING, PLANNING AND SUPPORT, OUTPUT 4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES)**

Vote Nr	Strategic Objective	Municipal Programmes	Measurable Objectives	Key Performance measures/ Performance Indicator	KPI Unit of measure	Baseline / Status	Annual Target (30/06/2017)	Budget 2016/17	1st Quarter (1 Jul-30 Sept 2016)	1st Quarter Actual Performance	Remarks	Challenges/ Corrective measures	Responsible Person	Evidence requires
	Integrated Sustainable Development	IDP	Approval of the IDP/Budget/PMS process by 31 July 2016	To approve 2015/16 IDP/Budget/ PMS Process Plan by council by 31 July 2016	Date	IDP/Budget/PMS Process plan approved on the 31 July 2015	Approval of 2015/16 IDP/Budget/PMS Process Plan by 31 July 2016	Operational	Approval of 2015/16 IDP/Budget/PMS Process Plan by 31 July 2016	Target Achieved	IDP/Budget/PMS Process plan approved by council on the 31 July 2016	None	Director INDEP	Council Approved IDP/ Budget/ PMS Process plan, Council Resolution
	Improved Governance and Organisational Excellence	PMS	To ensure quarterly reporting and compliance within the financial year	# of Quarterly performance reports compiled by 30 June 2017.	Number	4 Quarterly performance reports compiled	4 Quarterly performance reports compiled	Operational	1 Quarterly performance reports compiled	Target Achieved	1 Quarterly performance reports compiled and approved by council on 30 July 2016	None	Municipal Manager	Council approved Quarterly reports
	Improved Governance and Organisational Excellence	PMS	To ensure that S54 & 56 Managers sign the performance agreements within 30 days after adoption of the final SDBIP.	To Sign Performance Agreements signed by S54 & 56 Managers 31 July 2016	Date	Performance Agreements signed by Senior Managers	Performance Agreements signed by Sec.54 & 56 Managers by 31 July 2016.	Operational	Performance Agreements signed by Sec 54 & 56 Managers by 31 July 2016.	Target Achieved	Performance Agreements for Senior Managers were signed on the	None	Municipal Manager	Signed Performance Agreements for Sec 54 & 56 Managers
	Improved Governance and Organisational Excellence	PMS	To ensure quarterly assessments for S54 & 56 Managers is conducted within 30 days after the end of the quarter.	# of Individual performance assessments conducted in 2015/16 for Sec 54 & 56 Managers financial year by 30 June 2017	Number	2 Individual Performance Assessments conducted	2 Individual performance conducted for Sec 54 & 56 Managers	Operational	1 Individual performance conducted	Target not Achieved	2015/16 Annual Individual Assessment not conducted	The 2015/16 Annual Individual Performance Assessments will be conducted in the 2nd quarter	Municipal Manager	Performance Assessments report
	Improved Governance and Organisational Excellence	PMS	To ensure municipal reporting and compliance within the financial year	To submit 2015/16 Annual Institutional Performance report to CoGHSTA, Provincial Treasury and National Treasury by 30 August 2016.	Date	2014/15 Annual Performance Report submitted to Provincial Treasury and National Treasury on the 30 August 2015	Submission of 2015/16 Annual Institutional Performance Report by 30 August 2016.	Operational	Submission of 2015/16 Annual Institutional Performance Report by 30 August 2016.	Target Achieved	Annual Performance Report submitted to CoGHSTA on the 30 August 2016	None	Municipal Manager	Dated proof of submission to CoGHSTA, Provincial and National Treasury

**KPA 1 MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT**

**KEY PERFORMANCE INDICATORS**

**OUTCOME NINE (OUTPUT 1: IMPLEMENT A DIFFERENTIATED APPROACH TO MUNICIPAL FINANCING, PLANNING AND SUPPORT, OUTPUT 4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES)**

Improved Governance and Organisational Excellence	Legal Services	To improve efficiency and effectiveness of municipal administration within the financial year	% developed Service Level Agreements within 30 days after the appointment of Service provider by 30 June 2017. (# of SLA s developed/ # of Appointments made)	Percentage	100% 38 SLA developed within 30 days after the appointment of the service provider	100% (# of SLA s developed/ # of Appointments made)	Operational	100% (# of SLA s developed/ # of Appointments made)	N/A	there was no appointments made for the quarter under review	None	Director Corp	Dated signed Service Level Agreements
Improved Governance and Organisational Excellence	Internal Audit	To conduct quarterly assessment on municipal performance within the financial year	# of performance audit reports compiled and issued to the Accounting Officer by 30 June 2017.	Number	4 Audit performance reports compiled and issued	4 Performance audit reports issued	Operational	1 Performance audit reports compiled and issued to the Accounting Officer	Target Achieved	1 Performance audit reports compiled and issued to the Accounting Officer	None	Municipal Manager	Performance Audit report tabled, Council resolution, report signed off by the MM
Improved Governance and Organisational Excellence	Internal Audit	To attain Clean Audit by ensuring compliance to all governance; financial management and reporting requirements by 30 June 2016	% of internal audit issues resolved (# of Internal Audit issues resolved / # of issues raised) by 30 June 2017	Percentage	63% Internal audit issues resolved	100% internal audit issues resolved (# of Internal Audit issues resolved / # of issues raised)	Operational	25% internal audit issues resolved (# of Internal Audit issues resolved / # of issues raised)	Target Achieved	26% Internal audit issues resolved	None	Municipal Manager	Resolved IA register/plan, POE submitted
Improved Governance and Organisational Excellence	Risk management	To ensure effective implementation of risk mitigations actions 30 June 2016.	% of Risk issues resolved (# Risk issues implemented / resolved / # of risks identified) by 30 June 2017	Percentage	83% Risk issues resolved	100% Risk issues resolved	Operational	25% Risk issues resolved (# Risk issues implemented / resolved / # of risks identified)	Target not Achieved	0% Risk issues resolved	None	Municipal Manager	Resolved Risk issues and POE submitted

**2016/17 CAPITAL WORKS PLAN  
SUMMARY OF CAPITAL AND OPERATIONAL PROJECTS PER RESPONSIBLE MANAGER**

Vote Nr	Region	Key Performance Area	Strategic Objective	Programme	Measurable Objective/ Performance Indicator	Project Name	Start Date	Completion date	Project Owner	Source of funding	Budget	Quarter 1	1st Quarter Actual Performance	Remarks	Challenges/ Corrective measures	Evidence required
39	Head Office	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Information Technology	To Purchase 1 Scanner office by 30 June 2017	Scanner	01/07/2016	30/06/2017	Director Corp	GLM	5 000	Develop and submit specification to SCM for advertisement	Target Achieved	Specifications developed and submitted to SCM	None	Delivery note
39	Head Office	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Information Technology	To purchase 2 Mobile Overhead Projector by 30 June 2017	Mobile Overhead Projector	01/07/2016	30/06/2017	Director Corp	GLM	40 000	Develop and submit specification to SCM for advertisement	Target Achieved	Specifications developed and submitted to SCM	None	Delivery note
39	Head Office	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Information Technology	To purchase and Install Brail Note Software by 31 March 2017	Brail Note	01/07/2016	30/06/2017	Director Corp	GLM	100 000	Develop and submit specification to SCM for advertisement	Target Achieved	Specifications developed and submitted to SCM	None	Delivery note
39	Head Office	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Information Technology	To purchase and Install Civil Designer Software by 31 March 2017	Civil Designer Software	01/07/2016	30/06/2017	Director Corp	GLM	250 000	Submit specifications to SCM	Target Achieved	Specifications developed and submitted to SCM	None	Delivery note
39	Head Office	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Information Technology	To purchase and Install Call Log System by 30 June 2017	Call Log System	01/07/2016	30/06/2017	Director Corp	GLM	350 000	Submit specifications to SCM	Target Achieved	Specifications developed and submitted to SCM	None	Delivery note
41	Head Office	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Office Management	To purchase 16 Mobile Filing Units by 31 June 2017	Mobile Filing Unit	01/07/2016	30/06/2017	Director Corp	GLM	200 000	Submit specifications to SCM	Target Achieved	Specifications developed and submitted to SCM	None	Delivery note
41	Head Office	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Office Management	To purchase 16 Steel Cabinets Units by 31 June 2017	Steel Cabinets(sub Offices, MM & Corps)	01/07/2016	30/06/2017	Director Corp	GLM	15 000	Submit specifications to SCM	Target Achieved	Specifications developed and submitted to SCM	None	Delivery note
41	Head Office	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Information Technology	To purchase and install 1 Overhead Projector by 30 June 2017	Overhead Projector (Mayors )	01/07/2016	30/06/2017	Director Corp	GLM	50 000	Submit specifications to SCM	Target Achieved	Specifications developed and submitted to SCM	None	Delivery note
41	Head Office	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Information Technology	To Purchase PDF Converter Software by 30 June 2017	PDF Converter Software	01/07/2016	30/06/2017	Director Corp	GLM	10 000	Submit specifications to SCM	Target Achieved	Specifications developed and submitted to SCM	None	Delivery note
41	Head Office	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Office Management	To purchase and Intall Server room air conditioner by 30 June 2017	Server room air Conditioner	01/07/2016	30/06/2017	Director Corp	GLM	25 000	Submit specifications to SCM	Target Achieved	Specifications developed and submitted to SCM	None	Delivery note
41	Head Office	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Property Services	To refurbish the corporate services Offices, toilet, kitchen and registry.	Refurbishmet of corporate services Offices, toilet, Kitchen & registry	01/07/2016	30/06/2017	Director Corp	GLM	305 000	Submit specifications to SCM	Target Achieved	Specifications developed and submitted to SCM	None	Payment certificate & Progress report



**KPA 2 : BASIC SERVICE DELIVERY INDICATORS**

**OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES. OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORKS PROGRAMME**

Vote Nr	Strategic Objective	Programme	Measurable Objective	KPI Unit of measure/ Performance Indicator	Baseline / Status	Annual Target (30/06/17)	Budget 2016/2017	1st Quarter (1 Jul-30 Sept 2016)	1st Quarter Actual Performance	Remarks	Challenges/ Corrective measures	Responsible Person	Evidence required
	Integrated and Sustainable Human Settlement	Spatial Planning	To ensure that land use applications are processed within 90 days of receipt.	% of land use applications processed (# of applications received / # of land use applications processed) within 90 days of receipt by 30 June 2017.	0% applications processed	100% applications processed (# of applications received / # of land use applications processed)	Operational	100% applications processed (# 7 of applications received / # 2 of land use applications processed)	Target Not Achieved	2/7 applications processed	The municipal planning tribunal could not process the applications due to unavailability of SPLUM by laws.	Director INDEP	Dated register recording land use applications & Land use applications
	Access to Sustainable Basic Services	Waste management	Provision of waste removal within the financial year	# of HH with access to refuse removal at least once a week by 30 June 2017.	4654 HH accessed refuse removal once a week	4654 HH with access to refuse removal at least once a week	Operational	4654 HH with access to refuse removal at least once a week	Target Achieved	4654 HH have access to refuse removal at least once a week	None	Director COMM	Rooster/ waste management reports
	Improved Governance and Organisational Excellence	Legal	To monitor the review of by laws and policies within a financial year	# of By laws reviewed (# of policies reviewed/ # of By laws )	New	# of By laws reviewed (# of policies reviewed/ # of By laws )	Operational	# of By laws reviewed (# of policies reviewed/ # of By laws )	Target Not Achieved	0 by laws reviewed	the by laws will be reviewed during the 2nd quarter	Director Corps/ Director INDEP	Reviewed and council approved by laws
	Improved Governance and Organisational Excellence	Legal	To monitor the review of by laws and policies within a financial year	# of by laws promulgated (# of By laws promulgated/ by laws due for promulgation	New	# of by laws promulgated (# of By laws promulgated/ by laws due for promulgation	Operational	# of by laws promulgated (# of By laws promulgated/ by laws due for promulgation	Target Not Achieved	0 by laws promulgated	2 draft by- laws (Electricity & SPLUM) reviewed, awaiting public participation	Director Corps/ Director INDEP	By laws promulgated
	Access to Sustainable Basic Services	Electricity	To ensure reduction of electricity losses within a financial year	% of electricity losses reduced as per regulation	New	% of electricity losses reduced : # of electricity lost / % of electricity supplied	Operational	20% of electricity losses reduced : # of electricity lost / % of electricity supplied	Target Not Achieved	21% of electricity losses reduced	The municipality must start billing for municipal usage to track spending patterns of the municipality	Director INDEP/BTO	Electricity/ Finance reports
	Access to Sustainable Basic Services	Roads	To ensure access to municipal roads within the financial year	# of Km of gravel roads upgraded to paving by 30 June 2017	54.4 km Roads paved	33 km of roads upgraded	Capital	Develop specification and submit to SCM unit for advertisement	Target Achieved	Specifications for Roads submitted to SCM for further processing	None	Director INDEP	Handover reports / Practical completion certificate
Head Office	Access to Sustainable Basic Services	Infrastructure	To monitor the development and implementation of municipal infrastructure plan within a financial year	Development of municipal infrastructure plan	New	Approved Municipal Infrastructure Plan	Operational	Approved Municipal Infrastructure Plan	Target Achieved	The Municipal Infrastructure Plan is approved and submitted to CoGHSTA	None	Director INDEP	Approved Municipal Infrastructure Plan

**2016/17 CAPITAL WORKS PLAN  
SUMMARY OF CAPITAL AND OPERATIONAL PROJECTS PER RESPONSIBLE MANAGER**

Vote Nr	Region	Key Performance Area	Strategic Objective	Programme	Measurable Objective/ Performance Indicator	Project Name	Start Date	Completion date	Project Owner	Source of funding	Budget	Quarter 1	1st Quarter Actual Performance	Remarks	Challenges/ Corrective Measures	Evidence required
14		Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To construct a Library at Shotong by 30 June 2017	Shotong Library (Phase1)	01/07/2016	30/06/2017	Director INDEP	GLM	2 000 000	Tender processes and appoint service provider	Target Not Achieved	Service provider not appointed	Non adherence to the procurement plan	Progress report, Payment Certificates
14		Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To construct a Library at Rotterdam by 30 June 2017	Rotterdam Library (Phase 1)	01/07/2016	30/06/2017	Director INDEP	GLM	2 000 000	Tender processes and appoint service provider	Target Not Achieved	Service provider not appointed	Non adherence to the procurement plan	Progress report, Payment Certificates
32		Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To Construct a Community hall at Ward 5 by 30 June 2017	Ward 5 Community Hall (Planning)	01/07/2016	30/06/2017	Director INDEP	GLM	400 000	Tender processes and appoint service provider	Target Not Achieved	Service provider not appointed	Non adherence to the procurement plan	Progress report, Payment Certificates
32		Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To Design a Community hall at Shamfana by 30 June 2017	Shamfana Community Hall (Phase 2)	01/07/2016	30/06/2017	Director INDEP	GLM	1 500 000	Tender processes and appoint service provider	Target Not Achieved	Service provider not appointed	Non adherence to the procurement plan	Progress report, Payment Certificates
32		Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To Design a community hall in Lemondokop by 30 June 2017	Lemondokop Community Hall (Planning)	01/07/2016	30/06/2017	Director INDEP	GLM	400 000	Tender processes and appoint service provider	Target Not Achieved	Service provider not appointed	Non adherence to the procurement plan	Progress report, Payment Certificates
32		Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To Design a community hall in Thlothlokwe by 30 June 2017	Thlothlokwe Community Hall (Planning)	01/07/2016	30/06/2017	Director INDEP	GLM	400 000	Tender processes and appoint service provider	Target Not Achieved	Service provider not appointed	Non adherence to the procurement plan	Progress report, Payment Certificates
32		Basic Service Delivery	Access to Sustainable Basic Services	Sports & Recreation	To Construct a Sports Complex in Mamanyoha by 30 June 2017	Mamanyoha Sports Complex	01/07/2016	30/06/2017	Director INDEP	GLM	6 414 503	Tender processes and appoint service provider	Target Not Achieved	Service provider not appointed	Non adherence to the procurement plan	Progress report, Payment Certificates
34		Basic Service Delivery	Access to Sustainable Basic Services	Sports & Recreation	To Construct a Sports Complex in Madumeleng / Shotong by 30 June 2017	Madumeleng / Shotong Sports Complex	01/07/2016	30/06/2017	Director INDEP	GLM	6 024 250	Tender processes and appoint service provider	Target Not Achieved	Service provider not appointed	Non adherence to the procurement plan	Progress report, Payment Certificates
34		Basic Service Delivery	Access to Sustainable Basic Services	Sports & Recreation	To Construct a Sports Complex in Thakgalane by 30 June 2017	Thakgalane Sports Complex	01/07/2016	30/06/2017	Director INDEP	GLM	6 024 250	Specifications submitted to SCM for advertisement	Target Not Achieved	Service provider not appointed	Non adherence to the procurement plan	Progress report, Payment Certificates
34		Basic Service Delivery	Access to Sustainable Basic Services	Sports & Recreation	To Construct a Sports Complex in Rotterdam by 30 June 2017	Rotterdam Sports Complex	01/07/2016	30/06/2017	Director INDEP	GLM	6 500 000	Specifications submitted to SCM for advertisement	Target Not Achieved	Service provider not appointed	Non adherence to the procurement plan	Progress report, Payment Certificates

42		Basic Service Delivery	Access to Sustainable Basic Services	Waste & Environmental management	To Construct Maphalle landfill site by 30 June 2017	Maphalle Landfill site	01/07/2016	30/06/2017	Director COMM	GLM	5 000 000	Specifications submitted to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	Progress report, Payment Certificates
31		Basic Service Delivery	Access to Sustainable Basic Services	Waste & Environmental management	To construct storm water channels at Kgapane by 30 June 2017	Storm Water Channels	01/07/2016	30/06/2017	Director INDEP	GLM	2 400 000	Specifications submitted to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	Progress report, Payment Certificates
31		Basic Service Delivery	Access to Sustainable Basic Services	Roads & Stormwater	To Construct Low Level Bridges by 30 June 2017	Low Level Bridges	01/07/2016	30/06/2017	Director INDEP	GLM	3 445 118	Complete designs for Low Level Bridges and submit to SCM for advertisement	Target Not Achieved	Specifications not submitted to SCM	The matter is being reviewed by the Infrastructure Portfolio Committee	Progress report, Payment Certificates
29		Basic Service Delivery	Access to Sustainable Basic Services	Roads & Stormwater	To Upgrade Itieleng Sekgosese street from gravel to pave for 1.8km by 30 June 2017	Itieleng-Sekgosese street paving	01/07/2016	30/06/2017	Director INDEP	GLM	6 000 000	Complete designs for Itieleng street paving and submit to SCM for advertisement	Target Not Achieved	Service provider not appointed	Non adherence to the procurement plan	Progress report, Payment Certificates
28		Basic Service Delivery	Access to Sustainable Basic Services	Property Services	To Purchase 12 two way radios by 30 June 2017	Two way Radios	01/07/2016	30/06/2017	Director COMM	GLM	100 000	Submit Specification to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	Progress report, Payment Certificates
28		Basic Service Delivery	Access to Sustainable Basic Services	Property Services	To construct visitors firearm storage safes in Modjajdiskloof by 30 June 2017	Visitors Firearm Storage safe	01/07/2016	30/06/2017	Director COMM	GLM	25 000	Submit Specification to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	Progress report, Payment Certificates
28		Basic Service Delivery	Access to Sustainable Basic Services	Property Services	To erect a boom gate in Modjajdiskloof by 30 June 2017	Boom Gate(Main entrances)	01/07/2016	30/06/2017	Director COMM	GLM	20 000	Submit Specification to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	Progress report, Payment Certificates
71		Basic Service Delivery	Access to Sustainable Basic Services	Electricity	To refurbish Electricity Nertwork to NERSA standards by 30 June 2017	Upgrading of Electricity to NERSA standards (Phase 2)	01/07/2016	30/06/2017	Director INDEP	GLM	2 000 000	Specifications submitted to SCM for advertisement	Target Not Achieved	Specifications not submitted to SCM	Service provider to develop specifications not yet appointed	Progress report, Payment Certificates
71		Basic Service Delivery	Access to Sustainable Basic Services	Electricity	To Install 50t Energy Efficient street lights at Kgapane access road by 30 June 2017	Kgapane access road Energy Efficient Street lights(50)	01/07/2016	30/06/2017	Director INDEP	GLM	700 000	Specifications submitted to SCM for advertisement	Target Achieved	Specifications submitted to SCM		Progress report, Payment Certificates
34		Basic Service Delivery	Access to Sustainable Basic Services	Sports & Recreation	To Construct Kgapane stadium by 30 June 2017	Kgapane Stadium Phase 3	01/07/2016	30/06/2017	Director INDEP	MIG	7 289 000	Complete designs for Kgapane Stadium and submit to SCM for advertisement	Target Not Achieved	Designs not completed	Non adherence to the procurement plan	Progress report, Payment Certificates
14		Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To Construct Library at Mokwakwaila by 30 June 2017	Mokwakwaila Library	01/07/2016	30/06/2017	Director INDEP	MIG	1 800 000	Complete designs for Mokwakwaila Library and submit to SCM for advertisement	Target Achieved	Designs completed and Contractor appointed	None	Progress report, Payment Certificates

29	Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To upgrade Seatlalleng street from gravel to paving for 1.8km by 30 June 2017	Seatlalleng street paving (Phase 2)	01/07/2016	30/06/2017	Director INDEP	MIG	2 200 000	Complete designs for Seatlalleng street paving and submit to SCM for advertisement	Target Achieved	Designs completed and Contractor appointed	None	Progress report, Payment Certificates
29	Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To upgrade Mohlakong street from gravel to paving for 18km by 30 June 2017	Mohlakong Street paving(Phase 2)	01/07/2016	30/06/2017	Director INDEP	MIG	2 000 000	Complete designs for Mohlakong street paving and submit to SCM for advertisement	Target Achieved	Designs completed and Contractor appointed	None	Progress report, Payment Certificates
34	Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To construct a Sports Coplex at Shaamiri by 30 June 2017	Shaamiri Sports Complex (Phase 2)	01/07/2016	30/06/2017	Director INDEP	MIG	4 000 000	Complete designs for Shaamiri Sports complex and submit to SCM for advertisement	Target Achieved	Designs completed and Contractor appointed	None	Progress report, Payment Certificates
29	Basic Service Delivery	Access to Sustainable Basic Services	Roads & Stormwater	To upgrade Matshelapata street from gravel to paving by 30 June 2017	Matshelapata street paving (Phase 2)	01/07/2016	30/06/2017	Director INDEP	MIG	1 400 000	Complete designs for Matshelapata street paving and submit to SCM for advertisement	Target Achieved	Designs completed and Contractor appointed	None	Progress report, Payment Certificates
29	Basic Service Delivery	Access to Sustainable Basic Services	Roads & Stormwater	To upgrade Shawela street from gravel to paving by 30 June 2017	Shawela Street paving (Phase 2)	01/07/2016	30/06/2017	Director INDEP	MIG	2 200 000	Complete designs for Shawela street paving and submit to SCM for advertisement	Target Achieved	Designs completed and Contractor appointed	None	Progress report, Payment Certificates
29	Basic Service Delivery	Access to Sustainable Basic Services	Roads & Stormwater	To upgrade Sekgopo street from gravel to paving for 1.8km by 30 June 2017	Sekgopo Maboying Street paving (Phase 2)	01/07/2016	30/06/2017	Director INDEP	MG	2 400 000	Complete designs for Sekgopo Maboying street paving and submit to SCM for advertisement	Target Achieved	Designs completed and Contractor appointed	None	Progress report, Payment Certificates
29	Basic Service Delivery	Access to Sustainable Basic Services	Roads & Stormwater	To upgrade Tlotlokwe street from gravel to paving for 1.8km by 30 June 2017	Tlotlokwe street paving (Phase 2)	01/07/2016	30/06/2017	Director INDEP	MIG	2 000 000	Complete designs for Tlotlokwe street paving and submit to SCM for advertisement	Target Achieved	Designs completed and Contractor appointed	None	Progress report, Payment Certificates
29	Basic Service Delivery	Access to Sustainable Basic Services	Roads & Stormwater	To upgrade Shamfana street from gravel to for 1.8km paving by 30 June 2017	Shamfana street paving (Phase 2)	01/07/2016	30/06/2017	Director INDEP	MIG	2 200 000	Complete designs for Shamfana street paving and submit to SCM for advertisement	Target Achieved	Designs completed and Contractor appointed	None	Progress report, Payment Certificates
29	Basic Service Delivery	Access to Sustainable Basic Services	Roads & Stormwater	To upgrade Kherobeng street from gravel to paving for 1.8km by 30 June 2017	Kherobeng Street paving (Phase 2)	01/07/2016	30/06/2017	Director INDEP	MIG	2 200 000	Complete designs for Kherobeng street paving and submit to SCM for advertisement	Target Achieved	Designs completed and Contractor appointed	None	Progress report, Payment Certificates
32	Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To Construct a Community hall at Goedplaas by 30 June 2017	Goedplaas Community Hall	01/07/2016	30/06/2017	Director INDEP	MIG	4 000 000	Complete designs for Goedplas community hall and submit to SCM for advertisement	Target Achieved	Designs completed and Contractor appointed	None	Progress report, Payment Certificates

32	Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To Construct a Community hall at Thakgalane by 30 June 2017	Thakgalane Community Hall	01/07/2016	30/06/2017	Director INDEP	MIG	4 000 000	Complete designs for Thakgalane street paving and submit to SCM for advertisement	Target Achieved	Designs completed and Contractor appointed	None	Progress report, Payment Certificates
32	Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To Construct a Community hall at Ntata by 30 June 2017	Ntata Community Hall	01/07/2016	30/06/2017	Director INDEP	MIG	4 000 000	Complete designs for Mhlakong street paving and submit to SCM for advertisement	Target Achieved	Designs completed and Contractor appointed	None	Progress report, Payment Certificates
29	Basic Service Delivery	Access to Sustainable Basic Services	Roads & Stormwater	To design Sekgopo street from gravel to paving by 30 June 2017	Sekgopo Moshate street upgrading	01/07/2016	30/06/2017	Director INDEP	MIG	700 000	Develop terms of reference and submit to SCM for advertisement	Target Achieved	Terms of reference developed and submitted, Tender advertised	None	Progress report, Payment Certificates
29	Basic Service Delivery	Access to Sustainable Basic Services	Roads & Stormwater	To design Mamphakati street from gravel to paving by 30 June 2017	Mamphakate Street upgrading	01/07/2016	30/06/2017	Director INDEP	MIG	550 000	Develop terms of reference and submit to SCM for advertisement	Target Achieved	Terms of reference developed and submitted, Tender advertised	None	Progress report, Payment Certificates
29	Basic Service Delivery	Access to Sustainable Basic Services	Roads & Stormwater	To design Ramphanyane street from gravel to paving by 30 June 2017	Ramphanyana Street upgrading	01/07/2016	30/06/2017	Director INDEP	MIG	550 000	Develop terms of reference and submit to SCM for advertisement	Target Achieved	Terms of reference developed and submitted, Tender advertised	None	Progress report, Payment Certificates
29	Basic Service Delivery	Access to Sustainable Basic Services	Roads & Stormwater	To design Las Vegas street from gravel to paving by 30 June 2017	Las Vegas Street paving	01/07/2016	30/06/2017	Director INDEP	MIG	550 000	Develop terms of reference and submit to SCM for advertisement	Target Achieved	Terms of reference developed and submitted, Tender advertised	None	Progress report, Payment Certificates
29	Basic Service Delivery	Access to Sustainable Basic Services	Roads & Stormwater	To design Dichosing street from gravel to paving by 30 June 2017	Dichosing street upgrading	01/07/2016	30/06/2017	Director INDEP	MIG	550 000	Develop terms of reference and submit to SCM for advertisement	Target Achieved	Terms of reference developed and submitted, Tender advertised	None	Progress report, Payment Certificates
29	Basic Service Delivery	Access to Sustainable Basic Services	Roads & Stormwater	To design Ga-Ntata street from gravel to paving by 30 June 2017	Ga Ntata street upgrading	01/07/2016	30/06/2017	Director INDEP	MIG	550 000	Develop terms of reference and submit to SCM for advertisement	Target Achieved	Terms of reference developed and submitted, Tender advertised	None	Progress report, Payment Certificates
71	Basic Service Delivery	Access to Sustainable Basic Services	Electricity	To erect and energise Highmast in 12 villages by 30 June 2017	Highmasts Lights in 12 villages	01/07/2016	30/06/2017	Director INDEP	MIG	8 076 390	Submit specifications to SCM for advertisement	Target Achieved	Terms of reference developed and submitted, Tender advertised	None	Progress report, Payment Certificates

**KPA 3 : LOCAL ECONOMIC DEVELOPMENT**

**KEY PERFORMANCE INDICATORS**

**OUTCOME 9: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME**

Vote Nr	Strategic Objective	Municipal Programmes	Measurable Objectives	Key Performance measures/ Performance Indicator	KPI Unit of measure	Annual Target (30/06/2017)	Budget 2016/17	1st Quarter (1 Jul-30 Sept 2016)	1st Quarter Actual Performance	Remarks	Challenges/ Corrective measures	Responsible Person	Evidence requires
	Improved Governance and Organisational Excellence	Improved local economy	To ensure Promotion of local economy within the financial year	# of jobs created through municipal s Capital Projects by 30 June 2017	Number	800 Jobs created	Operational	200 Jobs created	Target Achieved	535 Jobs creater through municipal capital projects	None	Director INDEP	Proof for SMME s supported
	Improved Governance and Organisational Excellence	Improved local economy	To ensure Promotion of local economy within the financial year	# of SMME s supported through Sypply Chain Management by 30 June 2017.	Number	120 SMME s supported	Operational	30 SMME s supported	Target Achieved	38 SMME S supported through Supply Chain Management	None	CFO	Proof for SMME s supported
	Integrated Sustainable Development	Improved local economy	To ensure Promotion of local economy within the financial year	# of EPWP reports compiled and submitted to Council by 30 June 2017	Number	12 EPWP reports generated	Operational	3 EPWP reports generated	Target Achieved	3 EPWP reports generated and submitted to council	None	Director INDEP	EPWP reports
	Integrated Sustainable Development	Improved local economy	To ensure Coordination of Agriculture forums within the financial year	# of Agriculture Forums coordinated by 30 June 2017	Number	4 Agriculture forums coordinated	Operational	1 Agriculture forum coordinated	N/A	No Agriculture forums coordinated	Political components not yet established	Director INDEP	Agenda, Minutes & Attendance register
	Integrated Sustainable Development	Marketing/ Branding	To Market municipal initiatives within the financial year	# of Marketing initiatives conducted by 30 June 2017.	Number	4 Marketing initiatives conducted	Operational	1 Marketing initiatives conducted	Target Not Achieved	No Marketing initiatives was done during the first quarter	To initiate marketing initiatives in the second quarter	Director INDEP	proof for marketing initiated

**KPA 3: LOCAL ECONOMIC DEVELOPMENT**

**IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME**

**OUTCOME9 :**

Vote Nr	Region	Key Performance Area	Strategic Objective	Programme	Measurable Objective/ Performance Indicator	Project Name	Start Date	Completion date	Project Owner	Source of funding	Budget	Quarter 1	1st Quarter Actual Performance	Remarks	Challenges/ Cotrective measures	Evidence required
22		Basic Service Delivery	Access to Sustainable Basic Services	Planning and Development	To construct fence and admin block at the new show ground by 30 June 2017	GLM Show Ground	01/07/2016	30/06/2017	Director INDEP	GLM	3 000 000	Develop and submit specification to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	Payment Certificate/ Progress report /Completion certificate
22		Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To design Madumeleng Youth Centre by 30 June 2017	Madumeleng Youth Centre (Planning)	01/07/2016	30/06/2017	Director INDEP	GLM	400 000	Submission of Specifications to SCM, Advertise Tender	Target Achieved	Specifications submitted to SCM and Tender advertised	None	Payment Certificate/ Progress report
22		Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To design Maphalle Youth Centre by 30 June 2017	Maphalle Youth centre (Planning)	01/07/2016	30/06/2017	Director INDEP	GLM	400 000	Submission of Specifications to SCM, Advertise Tender	Target Achieved	Specifications submitted to SCM and Tender advertised	None	Payment Certificate/ Progress report
34		Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To Construct Sekgopo Youth Centre by 30 June 2017	Sekgopo Youth Centre	01/07/2016	30/06/2017	Director INDEP	GLM	2 000 000	Submission of Specifications to SCM, Advertise Tender	Target Achieved	Specifications submitted to SCM and Tender advertised	None	Payment Certificate/ Progress report
34		Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To Construct Kgapane Youth Centre by 30 June 2017	Kgapane Youth Centre (Phase 2)	01/07/2016	30/06/2017	Director INDEP	GLM	600 000	Submission of Specifications to SCM, Advertise Tender	Target Achieved	Specifications submitted to SCM and Tender advertised	None	Payment Certificate/ Progress report
34		Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To Construct Roerfontein Youth Centre by 30 June 2017	Roerfontein Youth Centre	01/07/2016	30/06/2017	Director INDEP	GLM	2 000 000	Submission of Specifications to SCM, Advertise Tender	Target Achieved	Specifications submitted to SCM	None	Payment Certificate/ Progress report /Completion certificate
34		Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To Construct Mokwakwaila Youth Centre by 30 June 2017	Mokwakwaila Youth Centre	01/07/2016	30/06/2017	Director INDEP	GLM	2 000 000	Submission of Specifications to SCM, Advertise Tender	Target Achieved	Specifications submitted to SCM and Tender advertised	None	Payment Certificate/ Progress report /Completion certificate
34		Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To Construct Madumeleng Old Age Facility by 30 June 2017	Madumeleng Old Age Facility	01/07/2016	30/06/2017	Director INDEP	GLM	2 000 000	Submission of Specifications to SCM, Advertise Tender	Target Achieved	Specifications submitted to SCM and Tender advertised	None	Payment Certificate/ Progress report
34		Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To Construct Kgapane Old Age Facility by 30 June 2017	Kgapane Old Age Facility	01/07/2016	30/06/2017	Director INDEP	GLM	2 000 000	Submission of Specifications to SCM, Advertise Tender	Target Achieved	Specifications submitted to SCM and Tender advertised	None	Payment Certificate/ Progress report
34		Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To Construct Roerfontein Old Age Facility by 30 June 2017	Roerfontein Old Age Facility	01/07/2016	30/06/2017	Director INDEP	GLM	2 000 000	Develop and submit specification to SCM for advertisement	Target Achieved	Specifications developed and submitted to SCM	None	Payment Certificate/ Progress report /Completion certificate
34		Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To Design Phooko/ Raphahlelo Youth Centre	Phooko/ Raphahlelo Youth Centre (Planning)	01/07/2016	30/06/2017	Director INDEP	GLM	300 000	Submission of Specifications to SCM, Advertise Tender	Target Not Achieved	Specifications submitted , Tender not advertised	Non adherence to procurement plan	Payment Certificate/ Progress report /Completion certificate
34		Basic Service Delivery	Access to Sustainable Basic Services	Community Services	To Design Phooko/ Raphahlelo Youth Centre	To Construct Manokwe cave by 30 June 2017	01/07/2016	30/06/2017	Director INDEP	GLM	1 600 000	Submission of Specifications to SCM, Advertise Tender	Target Not Achieved	Specifications submitted , Tender not advertised	Non adherence to procurement plan	Payment Certificate/ Progress report /Completion certificate

**KPA 4 MUNICIPAL FINANCIAL VIABILITY  
KEY PERFORMANCE INDICATORS  
OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY**

Vote Nr	Strategic Objective	Programmes	Measurable Objectives	Measurable Objective/ Performance Indicator	KPI Unit of measure	Baseline / Status	Annual Target (30/06/17)	Budget 2016/2017	1st Quarter (1 Jul- 30 Sept 2016)	Actual Performance	Remarks	Challenges/ Corrective measures	Responsible Person	Evidence required
	Sustainable Financial Institution	Revenue	To ensure improvement in revenue collection within the financial year	% in revenue collected by 30 June 2017	Percentage		95 % in revenue collection	Operational	95% in revenue collection quarterly (at least 95% monthly)	Target Not Achieved	49.5%, R 6 293 589.47 Billed and R 3 175 374.79 Received	Consumers not paying for services, ti Implement the debt collection services	CFO	Financial reports
	Sustainable Financial Institution	Revenue	To monitor debt collections within a financial year	% in debt collected (# of debt collected/	Percentage	New	% in debt collected (# of debt collected/	Operational	% in debt collected (# of debt collected/	Target Not Achieved	R 86 448 127 owed R 11 025 000 actual collected	Government Institutions to be subjected to the debt collector	CFO	Financial reports
	Sustainable Financial Institution	Revenue	To monitor the implementation of municipal services within a financial year	# of data cleansing performed (Meter services)	Number	New	# data cleansing performed (meter services)	Operational	1 data cleansing performed (meter services) quarterly	Target Achieved	1 Data cleansing performed for the 1st Quarter	None	CFO	Financial reports
	Sustainable Financial Institution	Budget and Reporting	To ensure that quarterly financial statements are prepared within 14 days after the end of each quarter.	# of quarterly financial statements submitted to Provincial Treasury	Number		4 Financial statements submitted	Operational	1 Financial statement submitted	Target Achieved	1 Financial Statement submitted to Provincial Treasury	None	CFO	Dated proof of submission Financial Statements
	Sustainable Financial Institution	Revenue Management	To promote revenue enhancement n within the financial year	To review and approve Revenue Enhancement Strategy 30 June 2017	Document	Revenue Enhancement Strategy not reviewed	Review and Approval of Revenue Enhancement Strategy by 30 June 2017.	30/06/2017	Gathering of information on the Revenue Enhancement Strategy	Target Achieved	Information on Revenue strategy gathered and consolidated	None	CFO	Council Approved Revenue Enhancement Strategy, Council Resolution
	Sustainable Financial Institution	Budget and Reporting	To ensure compliance with legislation within the financial year	To submit Unaudited financial statements by 31/08/2016	Date		Submission of Unaudited Financial Statements by 31 August 2016.	Operational	Submission of Unaudited Financial Statements by 31 August 2016.	Target Achieved	Unaudited Financial Statements submitted on the 31 August 2016	None	CFO	Dated proof of submission of Unaudited AFS
	Sustainable Financial Institution	Budget and Reporting	To ensure compliance with legislation within the financial year	# of Sec 32 Register developed and updated by 30 June 2017.	Number		12 Sec 32 register developed and updated by 30 June 2017.	Operational	3 Sec 32 registers developed and updated	Target Achieved	3 Sec 32 registers developed and updated	None	CFO	Dated proof of Sec 32 register
	Sustainable Financial Institution	Budget and Reporting	To ensure compliance with legislation within the financial year	# of Finance compliance report submitted to Treasuries & CoGHSTA by 30 June 2017.	Number		12 Finance compliance report submitted	Operational	3 Finance compliance report submitted	Target Achieved	3 Financial compliance report submitted	None	CFO	Financial reports
	Sustainable Financial Institution	Budget and Reporting	To ensure compliance with legislation within the financial year	To submit monthly Sec 71 reports to Provincial treasury within 10 working days by 30 June 2017.	Date		Submission of monthly Sec 71 reports to Provincial treasury within 10 working days by 30 June 2017.	Operational	Sec 71 reports submitted to Provincial Treasury within 10 working days	Target Achieved	Sec 71 reports submitted to Provincial Treasury within 10 days	None	CFO	Dated proof of submission
	Sustainable Financial Institution	Supply Chain Management	To Improve financial viability within the financial year	To appoint Supply Chain Structures (Bid Specifications, Bid Evaluation and Bid Adjudication Committees)by 30 June 2017.	Date		Appointment of Supply Chain Structures (Bid Specifications, Bid Evaluation and Bid Adjudication Committees) by 31 July 2017.	Operational	Appointment of Supply Chain Structures (Bid Specifications, Bid Evaluation and Bid Adjudication Committees) by 31 July 2017.	Target Achieved	Bid Committee (Bid Specifications, Bid Adjudication and Bid Evaluation ) structures appointed by 31 July 2016	None	Municipal Manager	Appointment Letters



	Sustainable Financial Institution	Supply Chain Management	To ensure payment of service providers within 30 days of the submission of invoices.	To pay invoices within 30 days of receipt from the service provider by 30 June 2017.	Days		Payment of invoices within 30 days of receipt from the service provider	Operational	Payment of invoices within 30 days of receipt from the service provider	Target Achieved	Invoices are paid within 30 days of receipt from the service provider	None	CFO	Dated proof of payment
	Sustainable Financial Institution	Assets Management	To ensure compliance with legislation within the financial year	# Assets verifications conducted in line with GRAP standards by 30 June 2017.	Number		4 Assets verifications conducted	Operational	1 Assets verifications conducted	Target Achieved	1 Assets verification conducted	None	CFO	Quarterly Assets verification reports
	Sustainable Financial Institution	MIG	To effectively manage the financial affairs of the municipality within the financial year	% of PMU Management budget spent within the financial year	Percentage		100% R 1 760 610 PMU Management Budget spent	Capital	15% R264 091.5 PMU Management Budget spent	Target Achieved	R 433 697, 24. 63% spent	None	CFO	Financial reports
	Sustainable Financial Institution	Expenditure Management	To effectively manage the financial affairs of the municipality within the financial year	% capital budget spent as approved by Council by 30 June 2017.	Percentage		100% R 88 429 121 Capital Budget spent	Capital	15% R 13 264 368 Capital Budget spent	Target Achieved	18.09%, R 16 001 000	None	CFO	Financial reports
	Sustainable Financial Institution	Expenditure Management	To effectively manage the financial affairs of the municipality within the financial year	% Operational and maintenance budget spent as approved by Council by 30 June 2017	Percentage		100% R 8 586 751 Operational Budget spent	Operational	15% R 1 288 013 Capital Budget spent	Target Achieved	18.34%, R 38 024 000	None	CFO	Financial reports
	Sustainable Financial Institution	Expenditure Management	To effectively manage the financial affairs of the municipality within the financial year	% MIG expenditure by 30 June 2017.	Percentage		100% R53 215 390 MIG expenditure	Capital	15% R 8 246 400 MIG expenditure	Target Achieved	38.28%, R 20 369 515	None	CFO/ INDEP	Financial reports
	Sustainable Financial Institution	Expenditure Management	To effectively manage the financial affairs of the municipality within the financial year	% FMG expenditure by 30 June 2017.	Percentage		100% R 1 810 000 FMG Expenditure	Operational	15% R 271 500 FMG Expenditure	Target Achieved	18%, R338 252.14	None	CFO	Financial reports
	Sustainable Financial Institution	Expenditure Management	To effectively manage the financial affairs of the municipality within the financial year	% EPWP expenditure 30 June 2017.	Percentage		100% R 1 405 000 EPWP expenditure	Operational	15% R 210 750 EPWP expenditure	Target Achieved	39.64%, R556 930.	None	CFO/ INDEP	Financial reports
	Sustainable Financial Institution	Expenditure Management	To effectively manage the financial affairs of the municipality within the financial year	% FBS expenditure by 30 June 2017	Percentage		100% R 418 652 FBS expenditure	Operational	15% R 62 798 FBS expenditure	Target Achieved	20.05%, R 83 996	None	CFO	Financial reports

**2016/17 CAPITAL WORKS PLAN  
SUMMARY OF CAPITAL AND OPERATIONAL PROJECTS PER RESPONSIBLE MANAGER**

Vote Nr	Region	Key Performance Area	Strategic Objective	Programme	Measurable Objective/ Performance Indicator	Project Name	Start Date	Completion date	Project Owner	Source of funding	Budget	Quarter 1	Actual Performance	Remarks	Challenges/ Corrective measure	Evidence required
50	Head Office	Municipal Transformation and Development	Sustainable Financial Institution	Office Management	To purchase 1 Money Counting Machine by 31 March 2017	Money Counting Machine	01/07/2016	30/06/2017	CFO	GLM	5 000	Submit specifications to SCM	Target Achieved	Specifications submitted to Supply Chain	None	Completion certificate and delivery note
50	Head Office	Municipal Transformation and Development	Sustainable Financial Institution	Office Management	To purchase 6 Large lockable cash boxes (6) by 30 June 2017	Large lockable cash boxes (6)	01/07/2016	30/06/2017	CFO	GLM	6 000	Submit specifications to SCM	Target Achieved	Specifications submitted to Supply Chain	None	Completion certificate and delivery note
50	Head Office	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Office Management	To Purchase 4 Slip Printers by 30 June 2017	Slip Printers (4)	01/07/2016	30/06/2017	CFO	GLM	16 000	Submit specifications to SCM	Target Achieved	Specifications submitted to Supply Chain	None	Delivery note

**KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION  
KEY PERFORMANCE INDICATORS**

**OUTCOME 9 (OUTPUT 5: DEEPEN DEMOCRACY THROUGH A REFINED WARD COMMITTEE MODEL, OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY)**

Vote Nr	Strategic Objective	Programmes	Measurable Objectives	Performance measures/ Indicator	KPI Unit of measure	Baseline	Annual Target (30/06/2017)	Budget 2017/2016	1st Quarter (1 Jul-30 Sept 2016)	1st Quarter Actual performance	Remarks	Challenges/ Corrective measures	Responsible Person	Evidence required
	Improved Governance and Organisational Excellence	Council	To ensure functionality of Council committee within the financial year.	# of Council Meetings held by 30 June 2017.	Number	11 Council meetings held	4 Council meetings held	Operational	1 Council meetings held	Target Achieved	3 Council meetings held	None	Director Corp	Agenda, Minutes & attendance register
	Improved Governance and Organisational Excellence	Council	To ensure functionality of EXCO committee within the financial year.	# of EXCO meetings held by 30 June 2017.	Number	11 EXCO meetings held	4 EXCO meetings held	Operational	1 EXCO meetings held	Target Achieved	3 EXCO meetings held	None	Director Corp	Agenda, Minutes & attendance register
	Improved Governance and Organisational Excellence	Committees	To ensure functionality of Council committee within the financial year.	# of Ward Committee reports submitted by 30 June 2017.	Number	348 Ward Committee reports submitted	348 ward committee reports submitted	Operational	87 ward committee reports submitted	Target Achieved	29 ward Committee reports submitted (Only for July)	for August and September Ward Committee members were not established	Manager (Mayors Office)	Agenda, Minutes & attendance register
	Improved Governance and Organisational Excellence	Committees	To ensure functionality of Council within the financial year	# of MPAC meetings held by 30 June 2017.	Number	11 MPAC meetings held	12 MPAC meetings held	Operational	3 MPAC meetings held	Target Achieved	1 MPAC meeting was held	For August and September the MPAC was not yet established	Manager (Mayors Office)	Agenda, Minutes & attendance register
	Improved Governance and Organisational Excellence	Committees	To ensure functionality of Council within the financial year	% of MPAC resolutions implemented (# of resolutions taken/ # resolutions implemented) within a financial year	Percentage		% of MPAC resolutions implemented (# of resolutions taken/ # resolutions implemented)	Operational	% of MPAC resolutions implemented (# of resolutions taken/ # resolutions implemented)	N/A	No MPAC resolutions for the 1st quarter	For August and September the MPAC was not yet established	Municipal Manager	MPAC resolutions register
	Improved Governance and Organisational Excellence	Human Resource management	To ensure functionality of Council within the financial year	# of LLF meetings held by 30 June 2017.	Number		12 LLF meetings held	Operational	3 LLF meetings held	N/A	LLF meetings not held	Political component not established	Director Corp	Agenda, Minutes & attendance register

**KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION**

**KEY PERFORMANCE INDICATORS**

**OUTCOME 9 (OUTPUT 5: DEEPEN DEMOCRACY THROUGH A REFINED WARD COMMITTEE MODEL, OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY)**

Vote Nr	Strategic Objective	Programmes	Measurable Objectives	Performance measures/ Indicator	KPI Unit of measure	Baseline	Annual Target (30/06/2017)	Budget 2017/2016	1st Quarter (1 Jul-30 Sept 2016)	1st Quarter Actual performance	Remarks	Challenges/ Corrective measures	Responsible Person	Evidence required
	Improved Governance and Organisational Excellence	Council	To ensure functionality of Council committee within the financial year.	# of Council Meetings held by 30 June 2017.	Number	11 Council meetings held	4 Council meetings held	Operational	1 Council meetings held	Target Achieved	3 Council meetings held	None	Director Corp	Agenda, Minutes & attendance register
	Improved Governance and Organisational Excellence	Labour Relations	To ensure functionality of Municipality within the financial year	% in implementation of LLF resolutions by 30 June 2017(# of resolutions taken/ # of resolutions implemented).	Percentage		100% resolutions implemented (# of resolutions taken/ # of resolutions implemented).	Operational	100% resolutions implemented (# of resolutions taken/ # of resolutions implemented).	Target not Achieved	no LLF resolutions taken	Political component not established	Director Corp	Updated Resolutions register

**KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION  
KEY PERFORMANCE INDICATORS**

**OUTCOME 9 (OUTPUT 5: DEEPEN DEMOCRACY THROUGH A REFINED WARD COMMITTEE MODEL, OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY)**

Vote Nr	Strategic Objective	Programmes	Measurable Objectives	Performance measures/ Indicator	KPI Unit of measure	Baseline	Annual Target (30/06/2017)	Budget 2017/2016	1st Quarter (1 Jul-30 Sept 2016)	1st Quarter Actual performance	Remarks	Challenges/ Corrective measures	Responsible Person	Evidence required
	Improved Governance and Organisational Excellence	Council	To ensure functionality of Council committee within the financial year.	# of Council Meetings held by 30 June 2017.	Number	11 Council meetings held	4 Council meetings held	Operational	1 Council meetings held	Target Achieved	3 Council meetings held	None	Director Corp	Agenda, Minutes & attendance register
	Improved Governance and Organisational Excellence	Public Participation	To ensure public involvement in the IDP review	# of IDP/Budget/ PMS REP Forum meetings held by 30 June 2017.	Number	5 IDP/Budget/PMS REP Forum meetings held	5 IDP/Budget/PMS REP Forum meetings held	Operational	1 IDP/Budget/PMS REP Forum meetings held	Target Not Achieved	No IDP/Budget/PMS meeting held	Political component not established	Director INDEP	Agenda & Attendance register
	Improved Governance and Organisational Excellence	Public Participation	To ensure public involvement in the IDP review within a financial year	# of IDP/Budget/ PMS Steering Committee meetings held by 30 June 2017.	Number	5 IDP/Budget/PMS Steering Committee meetings held	5 IDP/Budget/PMS Steering Committee meetings held	Operational	1 IDP/Budget/PMS Steering Committee meetings held	Target Not Achieved	No IDP/Budget/PMS meeting held	Political component not established	Director INDEP	Agenda & Attendance register
	Improved Governance and Organisational Excellence	Public Participation	To promote accountability within the municipality	% of complaints resolved : # of complaints received / # of complaints attended to within a financial year	Percentage		% of complaints resolved : # of complaints received / # of complaints attended	Operational	% of complaints resolved : # of complaints received / # of complaints attended	Target Achieved	100% 61 complaints received and 61 complaints resolved	None	Director Corps	Updated Complaints Management Register
	Improved Governance and Organisational Excellence	Public Participation	To ensure public involvement in Mayoral Imbizo 's within a financial year	# of quarterly Community feedback meetings held within a financial by 30 June 2017.	Number	4 Mayoral Imbizo held	4 Community feedback meetings held	Operational	1 Community Feedback meetings held	Target Not Achieved	No IMBIZO was not held	Political component not established	Manager (Mayors Office)	Agenda & Attendance register
	Improved Governance and Organisational Excellence	Committees	To ensure functionality of Audit committee within a financial year	# of Audit Committee meetings held by 30 June 2017.	Number (Accumulative)	6 Audit Committee meetings held	4 Audit Committee meeting held	Operational	1 Audit Committee meetings held	Target Achieved	Audit Committee meeting was held	None	Municipal Manager	Agenda, Minutes & Attendance register
	Improved Governance and Organisational Excellence	Committees	To ensure functionality of Audit committee within a financial year	% of Audit and Performance Audit Committees resolutions implemented within a financial year	Percentage	New	% of Audit and Performance Audit Committee resolutions implemented	Operational	% of Audit and Performance Audit Committee resolutions implemented	Target not Achieved	20 out of 43 resolutions resolved (23 resolutions outstanding)		Municipal Manager	Audit Committee resolutions register

**KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION**

**KEY PERFORMANCE INDICATORS**

**OUTCOME 9 (OUTPUT 5: DEEPEN DEMOCRACY THROUGH A REFINED WARD COMMITTEE MODEL, OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY)**

Vote Nr	Strategic Objective	Programmes	Measurable Objectives	Performance measures/ Indicator	KPI Unit of measure	Baseline	Annual Target (30/06/2017)	Budget 2017/2016	1st Quarter (1 Jul-30 Sept 2016)	1st Quarter Actual performance	Remarks	Challenges/ Corrective measures	Responsible Person	Evidence required
	Improved Governance and Organisational Excellence	Council	To ensure functionality of Council committee within the financial year.	# of Council Meetings held by 30 June 2017.	Number	11 Council meetings held	4 Council meetings held	Operational	1 Council meetings held	Target Achieved	3 Council meetings held	None	Director Corp	Agenda, Minutes & attendance register
	Improved Governance and Organisational Excellence	Risk	To ensure functionality of Risk committee within the financial year.	# of Risk Committee meetings held by 30 June 2017.	Number (Accumulative)	2 Risk Committee meetings held	4 Risk Committee meetings held	Operational	1 Risk Committee meetings held	Target Not Achieved	No risk committee meeting held	Risk committee Chairperson not appointed	Municipal Manager	Agenda, Minutes & Attendance register
	Improved Governance and Organisational Excellence	Legal	To monitor response in terms of the fraud and corruption cases registered	# of Fraud and Corruption cases investigated : # of cases registered / # of cases investigated within a financial year	Number	New	# of Fraud and Corruption cases investigated : # of cases registered / # of cases investigated yearly		# of Fraud and Corruption cases investigated : # of cases registered / # of cases investigated quarterly	N/A	No Fraud and Corruption cases were investigated and registered	None	Director Corps	Updated Fraud and Corruption case register
	Improved Governance and Organisational Excellence	Internal Audit	To conduct quarterly assessment on municipal performance information.	# of performance audit reports issued by 30 June 2017.	Number	4 Performance audit reports issued	4 Performance audit reports issued	Operational	1 Performance audit reports issued	Target Achieved	1 Performance audit report issued	None	Municipal Manager	Performance Audit report tabled in council and resolution

**2016/17 CAPITAL WORKS PLAN  
SUMMARY OF CAPITAL AND OPERATIONAL PROJECTS PER RESPONSIBLE MANAGER**

Vote Nr	Region	Key Performance Area	Strategic Objective	Programme	Measurable Objective/ Performance Indicator	Project Name	Start Date	Completion date	Project Owner	Source of funding	Budget	Quarter 1	1st Quarter Actual Performance	Remarks	Challenges/ Corrective measures	Evidence required
40	Head Office	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Office Management	To Purchase 1 Podium by 30 June 2017	Podium	01/07/2016	30/06/2017	Municipal Manager	GLM	5 000	Develop and submit specification to SCM	Target Achieved	Specifications submitted to SCM	None	Delivery note
40	Head Office	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Office Management	To purchase 1 recording Machine for Imbizo and Corporate by 30 June 2017.	Recording machines Imbizo & Corporate	01/07/2016	30/06/2017	Director Corp	GLM	20 000	Develop and submit specification to SCM	Target Achieved	Specifications submitted to SCM	None	Completion certificate, Progress report